

Central Institute of Management Nepal University

(Established Under the TU Universities Act, 2049(1992))

APPLICATION FOR DUPLICATE DEGREE CERTIFICATE

Passport Size
Latest Photo

1. Applicant's Full Name (Without any prefix and abbreviation)
2. Father's Name.....
3. Mother's Name.....
4. Enrollment Number.....
5. Particulars of original Degree for which duplicate is sought.

S.No.	School	Department	Programme	Sr.No. of original Degree

6. Year and Month of Passing 7. SGPA..... CGPA.....

8. Date of Birth (DD/MM/YYYY): _/_/_

9. Complete Address to which duplicate Degree should be sent (if not being received by hand):

.....
.....Pin Code:-

10. Phone number with STD code:..... Mobile Number:

11. Details of Fee paid : Amount: NP. 3500/-

Receipt No..... Name of the bank /UTR No.....

Date of Issue..... Bank Transaction No.

This is certify that my original Degree bearing serial no..... issued by the university is lost/destroyed due to..... Kindly issue a duplicate Degree .

May be please sent to the postal address mentioned above **OR**

May be given by hand to Mr./Ms..... carrying original photo identity card/driving licence/Pan card

- FIR (First Information Report) Number..... dated.....

Place:

Date: (Signature of Student)

Receipt from the Student/Representative

Ihave received the duplicate Degree bearing no.....inrespect of Mr./Ms.....

Date:- Name & Signature of Person receiving the document

Details of speed post or registered post (if sent by post) No.....dt.....

Date:- Signature
(Examination Office)

ACKNOWLEDGEMENT

Received application form Noalong with receipt (or DD) for Rs. from Mr./Ms..... student of programme.....for issue of Duplicate Degree.

Date: (Examination Office)