



# Central Institute of Management Nepal University



**Personal Information:-**

Name :- \_\_\_\_\_

Course:- \_\_\_\_\_

Registration No:- \_\_\_\_\_

Date of Birth:- \_\_\_\_\_

Blood Group :- \_\_\_\_\_

Place of stay / Hostel / Home / others :- \_\_\_\_\_

Telephone No. :- \_\_\_\_\_ Email id \_\_\_\_\_

Parent's / Guardian's Name:- \_\_\_\_\_

Residential Address :- \_\_\_\_\_

Telephone No.:- \_\_\_\_\_ Email id \_\_\_\_\_

Height: \_\_\_\_\_ cms. Weight : \_\_\_\_\_ kgs. Vehicle No \_\_\_\_\_

Contact, Name, Address \_\_\_\_\_

Phone No. (In case of Emergency) \_\_\_\_\_



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and many more...



## Our Recruiters


and many more...



# Faculty of Engineering and Technology

## Department of Computer Science and Engineering (CSE) :-

- The department of Computer Science is renowned for cutting edge research and for imparting state-of-the-art world class education
- We attract some of the excellent students and faculty The department of Computer Science imparts international level training and research.
- We provide good exposure to the latest technology through workshops and visit to reputed companies/Institutions





## Department of Electrical and Electronics Engineering (EEE):-

- Choice Based Credit System (CBCS) curated for B. Tech EEE students.
- Teaching beyond curriculum to enhance practical knowledge.
- Expert from Industry and Universities to deliver special lectures.
- Semester Abroad Programme curated for B. Tech EEE students.
- Hands on training given to B. Tech students for enthusing technical skills and scientific temperament.
- Excellent teaching and interdisciplinary research environment through competent faculty members.
- Collaboration with industries/R&D at national and international level.
- Fostering Team-building spirit and out of box thinking among students.
- Industry exposure through regular industrial visits.
- Training through workshops and guest lectures.





## Department of Mechanical Engineering (ME):-

- The department runs programmes on B.Tech in Mechanical Engineering, Masters programme with specialisation in Production Engineering .
- It has infrastructure facilities for conducting research in design, thermal and production engineering.
- It has laboratories in areas of design, manufacturing engineering, workshop and fluid machinery/strength of material ,CAD and CATIA.
- It has initiated special programmes in interdisciplinary areas like alternative energy resources, convergent technology, mechatronic and autonomous system development.

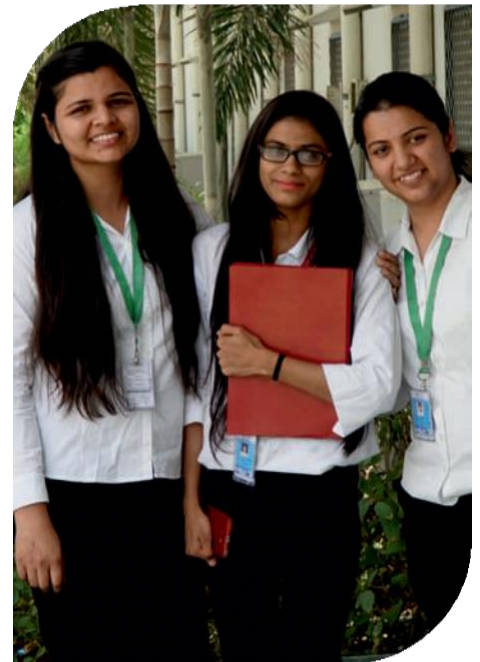




# Faculty of Management

## Department of Management:-

- Excellent teaching and research environment through competent faculty members of various specializations.
- All the classrooms are equipped with overhead projectors ensuring the delivery of lectures interests students.
- The teaching pedagogy is case based and adequate practical exposure is provided to the students.
- Industry exposure is given to students through various industrial visits.
- World class IT infrastructure with a very high computer to student ratio, a rich software repository that facilitates computer aided instructions and enables hands on experience on leading business enterprises.
- Language lab is provided to students to make them ready to face corporate challenges good reading, writing and listening skills.
- Collaboration with foreign institutions for semester exchange and small duration courses.
- Research Lab facility is provided to students.
- HR meets are organized to facilitate students to interact with intellectuals from Industry.
- Mentor-Mentee program is initiated to well train students.
- Soft skill training is furnished.







## Faculty of Commerce

### Department of Commerce:-

- The Department runs programs on B.Com. (H )M.Com. and Ph.D.
- Post Graduate Program with a variety of Specialisation.
- Excellent teaching environment through competent faculty members.
- Industrial Visits on regular basis in reputed industries like Mother Dairy, Minda Industry, Denso India, and National Stock exchange, Parle -G etc.
- Two Workshop by Industry Expert in each Semester for career development.
- Stress free Classroom study environment.
- Inter Class and intra Institution competition.
- Extension lectures and interaction by members of professional bodies to bridge the gap of academia and industry.





# Faculty of Hotel Management

## Institute of Hotel Management:-

All the students place in Five Star Hotel for Internship like (The Oberoi Rajvilas, Jaipur, Marriott Resort and Spa, Jaisalmer, Hilton Garden Inn, Lucknow, Jaypee Palace Hotel and Convention Centre, Agra, Jaypee Atlantic, The Club, Greater Noida.)

Establish one Kitchen Garden "Bloom Garden" for Organic Farming of the Vegetables.

Students participated in many online competitions and won 1st and 2nd prizes at National Level.





## Faculty of Science & Humanities

### Department of Biotechnology:-

- Highly qualified and well experienced faculty with international exposure experience. pharmaceutical
- Offers M.Sc. and M. Tech Programmes with specialisation in industrial biotechnology.
- International student exchange programmes and research collaborations.
- Training opportunities in pharmaceutical industries and International universities.
- International visiting faculty. interaction
- International conferences, seminars, and workshops to facilitate the leading experts and international scientists.
- Independent and well-equipped laboratories for Molecular Biology, Virology, and Bacteriology.

### Department of Computer Science:-

- Strive to shape outstanding computer professionals with values to reshape nation's destiny.
- Conceptual grounding in computer usage as well as its practical business application will be provided making candidates suitable for IT sector entry level jobs.



## Department of Chemistry:-

- Well experienced faculty members with international exposure.
- Department has all relevant courses such as B.Sc. Chemistry (H), M.Sc. Chemistry and Ph.D in Chemistry.
- Excellent Interdisciplinary Research Experience among faculty members.
- Advance teaching & learning Methods
- Competitive comprehensive Syllabus
- Thrust areas of research: Synthetic Organic Chemistry, Medicinal Chemistry (design and development of new chemical entities for microbial diseases, SAR study, and analogs synthesis of natural product.
- Tea-with-Guest Programmes, Case Studies, Quiz, Seminars, Tutorials, Assignments
- Encouragement to attend Public Lectures/ Seminars/Conferences

## Department of Physics:-

- Young dynamic department
- Highly qualified and experienced faculties with Ph.D. from top ranking institutes including IITs and research experience in abroad
- Faculties are actively involved in research in advanced areas of physics like nanoscience, thin film technology, solar physics and quantum physics
- Imparts rigorous training in fundamental branches of physics with stress to imbibe originality in the students



## Department of Mathematics:-

- Offers B.Sc. (H) Mathematics and M.Sc. Mathematics programmes.
- Ph.D. program in the various specialized areas of Pure as well as Applied Mathematics & Statistics.
- The Department has highly qualified, young and dynamic faculty members, whose research expertise in the diverse field of Pure as well as Applied Mathematics & Statistics.
- The Department has well equipped advanced research laboratories of software like

## Department of English:-

- **Choice Based Credit System (CBCS) curriculum and interdisciplinary approach** - a student can choose to study papers from across the disciplines of Political Science, Psychology and Economics, German and French while opting for a specialization in English Literature
- Qualified faculty members from premier intuitions of the country
- Full-fledged undergraduate (B.A. English Hons.), post-graduate (M.A. English) and PhD programmes
- Focused on developing critical thinking, communication skill (reading, writing & speaking), interdisciplinary approach towards learning, communicating and expressing one's thoughts
- Highly equipped, technologically advanced language lab & a club for student editors and writers engaged in writing/editing/publishing of academic/non-academic/creative works and also receiving a hands-on experience in the world of editing and publishing



## Faculty of Library & Information Sciences:-

- Library and Information Science (LIS) is an interdisciplinary, professional, job-oriented programme.
- Job-oriented with placement in university libraries, information centres, archives, museums, mass media, government and non-government organisations.
- The object of the programme is to promote information service-providing experts.
- Highly competent information professionals are the key elements to promote information/knowledge society.
- The course curriculum has been developed with modern ICTs.

## Department of Physical Education:-

- University's sports and games are comprehensive programmes that incorporate many activities during an academic year
- Activities available to students encompass indoor and outdoor sports such as Basketball, Badminton, Chess, Cricket, Carom, Table Tennis, Volleyball, Football, Yoga and many other worthwhile recreational choices.
- We encourage our students to become fully involved in the Sports Programme in order to take advantage of the opportunities being offer

## Department of Economics:-

- Choice Based Credit System (CBCS) curriculum and interdisciplinary approach - a student can choose to study papers from across the disciplines of Political Science, Psychology and English.
- Full-fledged undergraduate programme - B.A. (Hons.) Economics
- Focuses on developing critical thinking, decision-making, problem-solving attitude, picking up mathematical approach, building communication skill, interdisciplinary approach towards learning, communicating and expressing one's thoughts.



## Department of Psychology:-

- **Choice Based Credit System (CBCS) curriculum and interdisciplinary approach** - a student can choose to study papers from across the disciplines of Political Science, English and Economics, while opting for a specialization in Psychology.
- Qualified faculty members from premier intuitions of the country
- Full-fledged undergraduate programme- B.A. (Honors) Psychology
- Focused on developing deep understanding of human behaviour and providing vast range of information in all the fields of psychology
- Various psychological tests and experiments are taught to the students for the purpose of research and assessment.

## Department of Political Science:-

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- Choice Based Credit System (CBCS) curriculum and interdisciplinary approach - a student can choose to study papers from across the disciplines of English, Psychology and Economics while opting for a specialization in Political Science.
- Qualified faculty members from premier intuitions of the country
- Full-fledged undergraduate (B.A. Political Science Hons.)
- Focused on enhancing the students' understanding and capabilities in the field which would help them emerge as experts in the genre.
- The Department is dedicated to align the knowledge of the students towards the new findings, models & researches taken in the field of Political Science.
- Focussed towards inculcating human values and ethics to make the students an asset for the society in the best possible ways.
- Deliberations, discussions and debates is integral part of the lectures and activities conducted in the department.



## CHAPTER 1 ACADEMIC INSTRUCTIONS

### 1.1 Rules for Academic Discipline

1. It is mandatory for students to attend all lectures, tutorials and practicals. While strongly suggesting 100% attendance, the University requires minimum 75% attendance for students to be eligible to appear in the 1st & 2nd Internal Sessional Examination and the End-Semester Examination and the Practical Examinations.
2. Any student who is absent for two consecutive lectures/tutorials/practical sessions in any one or more subjects will be automatically debarred from attending the third and subsequent lectures/tutorials/practical or any other academic or co-curricular activity. To be entitled to attend these, a student, accompanied by his/her parents/guardians, has to meet and get permission from the Dean.
3. Any student remaining absent for more than 15 days without prior written permission of the Dean, may be suspended or his/her admission may be cancelled from the university and his/her name shall be struck off the rolls.
4. Every student must compulsorily appear in all the tests, complete all assignments, including tutorials and project work, etc. assigned by the teachers within the time period specified. Internal assessment marks strongly influence the final grades earned by the student and are based on their performance in assignments, quizzes and attendance and Internal Sessional Examination. Further, they improve the preparation of the student to perform well in the Semester End Examination.
5. Evaluation of performance in tests, tutorials, assignments and project work as well as attendance record shall be made by the faculty for the purpose of award of internal assessment marks. Such marks awarded by the faculty would be final and binding and no complaint in this regard shall be entertained.
6. The total internal marks including Internal Sessional Examination-1, Internal Sessional Examination -2 and Quizzes, Assignments or any other will be displayed by faculty one week prior to the Semester End Exam.
7. Late entry into and early departures from classrooms, laboratory, etc. are strictly prohibited.
8. All students must be inside the lecture halls/laboratories during lecture hours and lab sessions. Roaming in the corridors, the cafeteria or any other part of the campus during lectures/tutorials/practical is a serious violation of the academic code of conduct. Any student found doing so will be subjected to disciplinary proceedings of the Disciplinary committee/Board.





9. Students are not allowed to engage in sports/games or any other activity during lectures/tutorials/practical.
10. Students are required to carry with them their i-cards at all times.
11. Mobile phones or any other personal electronic gadgets must be switched off during any kind of classroom laboratory, curricular, co-curricular activities.
12. Eatables, tea, coffee, soft drinks or any such items cannot be consumed during academic engagements and in academic spaces, including classrooms, labs, library, corridors, staircases etc.

#### **GENERAL BEHAVIOUR | GUIDELINES**

1. Be courteous and polite in dealing with all staff and employees.
2. Observe silence and/or speak in a soft voice in and around the classrooms, library, laboratories, and offices of the Deans, Dean / HOD's, senior officials, faculty rooms and corridors of academic buildings. It must be noted that shouting, talking in loud voice or in chorus, using indecent, abusive and discourteous language anywhere within the institution premises are considered serious acts of indiscipline and shall be punished as per the recommendation of proctorial board.
3. Be considerate and helpful to fellow students and other employees.
4. Do not issue any public or press statement, send letters to editors, government, public servants or notaries without prior permission and approval of the Registrar in writing.
5. Keep the status, dignity, prestige and reputation of the University, high and do not engage in anything that might directly or indirectly undermine the standing of the institution.
6. Students must adhere to a prescribed/ decent dress code befitting the dignity of a technical/professional student at all times within the campus.
7. Students must not be involved in quarrelling or fighting or any indecent verbal or physical activity among themselves, or with staff and faculty or visitors. Direct or indirect involvement in any such activity will be considered as serious breach of discipline and strict disciplinary action will be taken against the students those who engage in such activities.
8. Students are not allowed to sit on the boundary walls on the higher floors (first floor and up) of any building, or engage in gossiping, making noise or any other such activity. Disruption of teaching, student



## 1.5 LABORATORY ENVIRONMENT

1. A conducive learning environment in the laboratory is essential and the students are advised to follow the following guidelines:
2. Listen carefully to the faculty at all times, as the students may be working with dangerous materials or equipments. Accidents resulting in injuries can occur if directions are not strictly followed.
3. Eating, drinking or chewing gum while experiments are underway is strictly forbidden.
4. No loose clothing should be worn in the laboratory as this will be difficult to manage and may come into contact with flames or chemicals. Roll up sleeves and keep hair tied back. Lab coats must be worn.
5. Students should familiarise themselves with the location of any and all safety equipment which may be available, including the fire extinguisher and the eyewash station.
6. Follow evacuation procedures quickly and quietly if needed.
7. Students conduct themselves in a responsible and cautious manner at all times. At no time should anyone in the lab engage in behaviour such as pushing, running, jumping or other risky behaviour.
8. All books and belongings may be left at the desk, away from the lab station. Only the materials required to complete and record the experiment instructions, (e.g. pencils or graph paper, etc.) should be brought into the laboratory.
9. Handle all equipment carefully to prevent breakage or damage.
10. Clean your lab station before departing.
11. Report any accident, no matter how small or big, to the faculty without delay.
12. Any wilful damage caused to equipment in the Laboratory will result in disciplinary action against the students at fault.

## 1.6 COURSE REGISTRATION

It is mandatory for all students to register every semester for the courses they have been advised to enrol by the competent authority, all HOD's /Dean through a Course Registration process. The Course Registration days will be announced in advance by the university to enable easy and systemic registration. The advisors will be available during those periods to provide advice and counselling opportunities to the students. Students having any outstanding dues to the University or any other dues shall not be permitted to register for classes. Late registration after a maximum of 10 calendar days from the commencement of the semester may be permitted for extenuating circumstances only with the recommendation of the HOD's and approval of the Dean and only after clearing all the dues and paying the late Registration fee. If a student fails to register for any course(s) during any semester, his/her admission to the university will be subject to cancellation. In order to restore the active admission status, the student will then have to take necessary approval from the HOD's / Dean who will recommend the same to the Dean of the faculty who will be the deciding authority.



## CHAPTER:-2 ACADEMIC PROGRESS - EXAMINATION / GRADING / TRANSCRIPT / CREDIT TRANSFER

### 2.1 ATTENDANCE RULES:-

- a. A student is expected to attend all lectures, tutorials and practical classes, with minimum of 75% attendance.
- b. In order to account for illness and contingencies of a serious and unavoidable nature, the attendance requirement will be a minimum of 70 % in a subject in a semester calculated till the last teaching day.
- c. The ineligible student will be placed in 'Detained/Debarred' category for the subject and the registration for that particular subject will be cancelled.

### 2.2 ELIGIBILITY FOR EXAMINATION (END TERM)

- a. 75% attendance (Individual subject; Theory / Practical)
- b. 50% score in internal/ formative assessment (Individual subject, Theory/ Practical)

### 2.3 EXAM REGISTRATION PROCESS/FEE PAYMENT

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- a. Each Term/ Semester
- b. As per schedule- Exam Dept. (Notified on website)
- c. Student portal (Online)
- d. NOC (Respective Department-Online)
- e. University/ Exam Dept. timelines/ schedule
- f. Penalty for missing time lines/ schedule
- g. No refund if a candidate
  - i. Fails to appear for an examination
  - ii. Has appeared in an examination provisionally and is subsequently declared ineligible by exam dept.
  - iii. Has been declared ineligible by exam dept. / respective dept.

### 2.4 ADMIT CARD

- a. Mandatory for appearing for end term (Theory/Practical/Viva etc.)
- b. Download from student portal (Date notified)
- c. Penalty for not carrying during examination



## 2.5 INSTRUCTIONS FOR STUDENTS APPEARING FOR END TERM EXAM/UFM/MISCONDUCT/INDISCIPLINE

- a. Examination Department/ ERP will automatically decline assessment/ evaluation/ result, for those subjects/ students falling short of eligibility, even after release of Admit Card/ appearance in exam.
- b. The candidate shall write his/her Admit card/ registration number, subject code, subject title and date of the examination on the front page of his/her answer book before he/she starts answering the question paper. He/she shall also write down his/her registration number, on the question paper meant for / given to him/her.
- c. The examination hall shall be opened each day at least 15 minutes before the scheduled time of commencement of examination. All the candidates must be in the examination hall by that time. No candidate, who is late by more than half an hour, shall be admitted to the examination hall (except for reasons/circumstances beyond his/her control- Contact Exam Superintendent)
- d. When a candidate leaves the examination hall, he/she shall, before doing so, hand over his/her answer book to the Assistant Superintendent/ Invigilator concerned. After having left the hall as such, he/she will not be readmitted and no extra time shall be allowed to a candidate who arrives late in the examination hall.
- e. The candidate shall not be permitted to leave before an hour after the distribution of question paper. He/she will only be allowed to take the question paper with him/her after the exam is over.
- f. The candidate is required to bring his/her own pens (BLACK/BLUE ONLY) and is never allowed to tear of any leaf from his/her answer-books.
- g. No candidate shall write answers or rough work on the question paper and his/her name / registration number on any page of the answer-book except the title page on which only Admit Card/ registration number is desired/allowed to be written in the relevant column.
- h. The candidate shall show his/her valid identity card / admit card on demand and put his / her signature against his/her name in the attendance sheet when directed to do so by the Invigilator/Centre Superintendent, failing which he/she may not be admitted to the examination or if already so admitted he/she will be required to leave the examination centre forthwith.
- i. If the candidate has not brought the Admit Card, he/ she can approach the Chief -Superintendent for getting the duplicate Admit Card after the payment of prescribed fees.
- j. Candidate shall approach the office of the COE/Exam Dept., immediately for obtaining duplicate Admit Card.



- k. The candidate is required to identify the seat number from the seating arrangement notice displayed outside the examination hall: identify the correct Hall Number from the display board before going to the examination hall. If the number is not displayed, contact the Chief-Superintendent immediately.
- l. The candidate is requested to deposit his/ her bags in the BAG DEPOSIT ROOM in the respective venue of Examination. DO NOT KEEP VALUABLE THINGS in the bag (University is not responsible)
- m. Before entering into the hall, the candidate is expected to ensure himself/herself that, he/she does not possess mobile phones, programmable calculators, electronic gadgets, any material notes pertaining to the examination etc. as MOBILE PHONES / PROGRAMMABLE CALCULATORS OR ANY OTHER ELECTRONIC GADGETS ARE STRICTLY PROHIBITED INSIDE THE EXAMINATION HALL.
- n. The candidate has to show his/her ADMIT CARD and IDENTITY CARD to the hall invigilator before entering into the hall
- o. The candidate is forbidden to TALK / GESTURE inside the examination hall.
- p. If the candidate is in the need of any data book, he/she has to ask for the same to the invigilator at the commencement of the examination. Do not write anything in the special materials issued.
- q. The candidate is required to check whether he/she has collected the correct question paper with proper printing. If not so, the Hall invigilator must be intimated immediately. \_\_\_\_\_
- r. DO NOT WRITE ANYTHING ON THE QUESTION PAPER OTHER THAN YOUR REGISTRATION NUMBER. WRITING ANY HINT OR NOTE IN THE QUESTION PAPER IS ALSO A KIND OF MALPRACTICE.
- s. Do not tear any pages out of the answer book. Rough work may be done in the last page of the answer book. Clearly cross out rough working before handing over your answer book.
- t. Stop writing when you are instructed to do so at the end of the examination and REMAIN SEATED UNTIL ALL ANSWER SHEETS HAVE BEEN COLLECTED and you are told that you may leave the hall.
- u. Severe penalties apply (INCLUDING A FAIL IN THE SUBJECT/ CANCELLATION OF ALL SUBJECTS WRITTEN IN THE SEMESTER / DEBARRING FROM THE EXAMINATION AND POSSIBLE EXPULSION FROM THE UNIVERSITY), for misconduct, Unfair Means, cheating, possession of unauthorized materials, improper use of materials, and unauthorized removal of materials from examination rooms or ignoring the instructions given by supervisors/ invigilator.



## 2.6 RESULT DECLARATION/PUBLICATION OF RESULT

- a. Student portal
- b. University web site

## 2.7 RETOTALLING OF MARKS/XEROX

- a. A candidate shall be entitled to have photocopy/Xerox, of his/her answer-books for re-totalling, wherever necessary, on payment of prescribed fee
- b. Application for re-totalling may be, is received as notified by the University
- c. Re-totalling will be done only to see if the marks awarded to answers of various questions have been correctly added and that all the answers have been assessed by the Examiner.
- d. In case of request for re-totalling, decision shall be taken as per respective rules.
- e. If any mistake is discovered as a result of re-totalling of answer-books or the nature of result changes on account of re-totalling of answer-books, the result will be revised.
- f. The candidate intending to apply for re-totalling of his/her answer-books should ascertain before applying for the same that re-totalling is permissible under the rules and that they are applying within the prescribed time. In case, the application of a student for re-totalling of answer-books is rejected on such grounds, the fee paid by them will not be refunded.

## 2.8 GRADING SYSTEM

- a. The grading system reflects a student's proficiency in the course. The grade awarded to a student in a course will be based on the performance of the student in minor/ sessional tests, assignment, field work, seminar, workshop presentations, group discussions, quiz, etc. Whichever is applicable as per scheme and in the major test, at the end of the Semester
- b. **Grades and Grade Points**
  - i. Corresponding to each course registered, a student obtains a letter grade at the end of the Semester (i.e. at the end of the Semester, irrespective of his/her presence/absence in the examination). Grades as mentioned in the following table:

Range	90-100	80-89	70-79	60-69	50-59	40-49	0-39
Grade	S	A	B	C	D	E	F
Points	10	9	8	7	6	5	0



ii. Calculation of GPA and CGPA

$\text{GPA} = \frac{\sum (C_i \times GP_i)}{\sum C_i}$	$\text{CGPA} = \frac{\sum (C_i \times GP_i)}{\sum C_i}$
Where, C = Credit of the Subject GP = Grade Points obtained for the course $\Sigma$ = Sum of all subject appeared in the semester concerned for GPA; Sum of all subject appeared during all the semesters for CGPA	

**2.9 COLLECTION OF STATEMENT OF GRADE/REPORT CARD**

- a. From respective department, as notified by exam dept.
- b. Late fee will be imposed if not collected before notified time

**2.10 ACADEMIC PROGRESS/PROMOTION:**

Student will have to earn 75% credits of the respective programme, to be promoted to next semester, as follows:

- a. At the end of 6th semester, for a 5 year programme, to be promoted to 7th semester (Eg. Integrated courses)
- b. At the end of 4th semester, for a 4 year programme, to be promoted to 5th semester (Eg. B.Tech)
- c. At the end of 4th semester, for a 3 year programme, to be promoted to 5th semester (Eg. BBA, B.Com, LLB)
- d. At the end of 2nd semester, for a 2 year programme, to be promoted to 3rd semester (Eg. MBA, M.Tech)

**2.11 APPLICATION FOR TRANSCRIPT/PROVISIONAL CERTIFICATE/LOST STATEMENT OF GRADES**

- a. Download application form- University Web site
- b. Deposit fee (Accounts Department)
- c. NOC
- d. Collect respective document from Exam Dept./Office of the Registrar



**2.12 REEXAMINATION :**

- a. University reserves the right for re-examination, in the same/ or any other year
- b. In no case shall a re-examination be held if the students walk out of the examination Hall.

**2.13 IMPROVEMENT EXAMINATION (THEORY- END SEMESTER) FOR GRADUATES ONLY**

- a. Only for improvement in CGPA- Degree/ Division, if difference is  $\leq .5$  CGPA for next division
- b. Within one year of graduating term

**2.14 IMPROVEMENT OF RESULT/GRADE (SUBJECT) - BOTH (INTERNAL & EXTERNAL) FOR GRADUATES**

- a. Only for improvement in CGPA- Degree/ Division, if difference is  $\leq .5$  CGPA for next division
  - b. Within one year of graduating term
  - c. With semester(even/odd), where course is offered/ Special classes to complete number of hours for prescribed credits
  - d. Full Tuition fee for semester (even/odd)
  - e. University decision would be final and binding
- 

**2.15 LATERAL ENTRY/MIGRATION/CREDIT TRANSFER/CHANGE OF BRANCH**

**2.16 University reserves the right to change/amend/alter, rules/regulations, for, academic reasons/ benefit of students, with/without prior notice.**

**2.17 Decision of university would be final and binding**

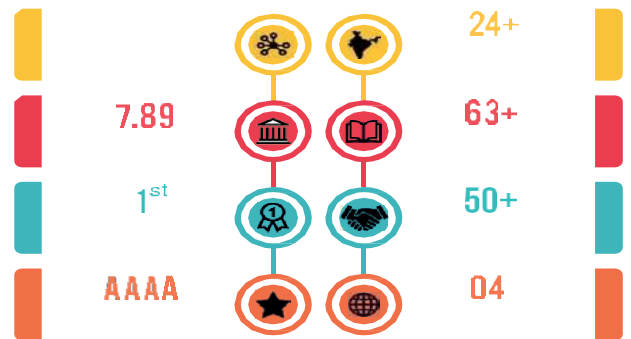




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06

Hi-Tech Labs in Collaboration  
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